



3001 South Federal Boulevard
 Box 114
 Denver, CO 80236

**Meeting of Board of Directors
 18 September 2008**

CHAIR: Todd Miller Board President

RECORDER: Brian Kinnear

MEMBERS: Todd Miller Board President
 Brian Kinnear Secretary
 James Wonhof
 Claire Nord Parent Representative
 Raquel Rosa
 Elizabeth Canada Faculty Representative

CCD REPRESENTATIVE Diana Doyle

Principal Scott Rubin

AGENDA ITEM	ACTION TAKEN
Mr. Miller called the 18 September 2008 meeting to order.	
On a motion seconded, the minutes of the August 25, 2008 were approved.	Unanimously approved
Mr. Rubin provided the CEO report. Mr. Rubin presented a contract and reporting schedule for non-faculty employees of the School. Mr. Rubin requested the board approve the contract and reporting schedule plan for the School. On a motion seconded, the Board approved the contract and reporting schedule proposed by Mr. Rubin	No action required Unanimously approved
Mr. Rubin presented an amended budget reflecting a payment for the financial investigation and payment of retirement fund. On a motion seconded, the Board approved the amended budget.	Unanimously approved

Mr. Rubin presented the design principals relating to the Early College model. Ms. Canada augmented Mr. Rubin's presentation including comments regarding advisory and college participation.	No action required
Mr. Rubin presented data on scores and test data indicating that SWEC did not meet adequate yearly progress, CSAP and other protocols.	No action required
The final submitted Audit was provided to the Board and discussed.	No action required
MCNC Grant – Mr. Rubin reported that MCNC has all the required information. She is requesting additional information regarding college transcripts.	No action required
Mr. Wonhof discussed ECHS invoice status including that ECHS was having a board meeting regarding the same.	No action required
Mr. Wonhof discussed lease status. Mr. Wonhof and Mr. Rubin elected to have a separate meeting to discuss lease options.	No action required
Employee Administration Policies Book was tabled pending initial legal review.	No action required
The Board discussed additional board members. The Board discussed Raquel Rosa's candidacy.	No action required
On a motion seconded, the Board elected Ms. Rosa to the Board.	Unanimously approved
The Board discussed the correspondence from DPS regarding the use of SWEC funds to facilitate the starting of ECHS.	No action required. Mr. Kinnear agreed to draft the initial response.
The Board discussed the recent, and first, large public document request and discussed the actual costs associated with the production. Mr. Kinnear presented that faculty time and resources resulted in actual costs of about 75 to 80 cents per page to produce documents from the request.	No action required
On a motion seconded, the Board approved a policy to charge 80 cents/page of a document request due to actual costs of production	Unanimously approved.

The Board on a motion seconded entered executive session to receive advise of counsel under 24-6-402	Unanimously approved
The Board returned from executive session and on a motion seconded deferred and consideration of 2007/08 CEO compensation	Unanimously approved.
As there was no other business, the meeting of the board was adjourned by a motion, seconded. Next meeting was set for September 29, 2008, at 6:30 at SWEC.	Unanimously approved.